



DURING INSTALLATION

Thank you for choosing Newman Windows & Doors. We are very excited for your project. Please take the time to familiarize yourself with the contents below. It will explain what to expect while we are in your home.



Installation Prep



Progress Inspections



Construction



<input type="checkbox"/>	Installation Prep	Our office will contact you via email to confirm your installation date(s). Before we arrive, we ask that you remove anything from around the opening. This includes but is not limited to: furniture, valuables, window treatments. When our crew arrives, they will cover items or areas that need protection. We ask that you keep any pets away from the work being done.
<input type="checkbox"/>	Staging Product	Our crew will arrive with the product ordered custom for your specific project. We will set up the product, tools, and any coverings necessary.
<input type="checkbox"/>	Demolition	Our crew will begin demolition of the opening they are preparing to replace. They do not remove anything they aren't ready to replace, working in specific planned areas. Demolition is messy. We do our best to keep dust and debris contained. We suggest cleaning your home after installation each day and changing your air filter once your job is fully completed. The crews try to work away from the sun to avoid a large temperature rise in the home while the window is of the hole.
<input type="checkbox"/>	Installation	Installation will now commence- using only the best materials, that exceed code and expectations. 10% of your final payment can be withheld until the final service is completed.
<input type="checkbox"/>	Progress Inspections	During your installation you may have none or several progress inspections, this depends on your municipality. Inspectors will come in periodically during your installation to ensure the progress of the installation is up to code. The municipalities that don't require this will still check the same items but through photos instead.
<input type="checkbox"/>	Finish Work	The last day of installation is spent caulking the interior and exterior of the windows- we call this a beauty bead. This is done to seal the window and give it a finished look. Sometimes trim metal or casing is used as well to achieve this look. The screws of your windows will remain exposed until after final inspection.
<input type="checkbox"/>	Final Inspection	On the day of final inspection, you will be given a time frame for the inspector to arrive. The homeowner or representative of the home must be present for inspection to pass. The inspector will need access to the interior and exterior of the home to inspect operation, installation and more. If for any reason inspection fails- the inspector will let our office know. We will then correct anything noted and reschedule final inspection.
<input type="checkbox"/>	Final Service	After the final inspection is passed. Final service will be completed. This means our service team will install screw covers over all applicable openings. Stickers from windows can now be removed. This step is sometimes completed the day of final inspection if our team is required to be on site or it can happen within 7 days after final inspection.
<input type="checkbox"/>	Final Payment	Final payment is due in full on the last day of installation. You may withhold 10% of your final payment if you have outstanding service issues. Service issues are common. This can include defects from the manufacturer, stress cracks after installation, missing parts and more. Rest assured that we will handle everything for you.